EASYIEP Updates for Gifted Documents

The Gifted Eligibility Matrix (GEM) has been added as a document to EASYIEP. It must be created in the system first to finalize the eligibility for all Plan B students.

1. After selecting the correct student, select "Documents" on the blue navigation bar:

2. Select "Gifted" Tab in Documents

3. Select "Gifted Eligibility Matrix"

4. Fill out the form completely and create Final

Example of finalized Gifted Eligibility Matrix

Broward County School Board
Gifted Eligbility Matrix (GEM), Plan B

Date: 08/09/2018	Completed By: Zuzel Rodriguez	Title: Curriculum Supervisor Gifted and Talented
Student Name: Albert Gifted Einstein	Student ID: GIFTEDTEST02	Date of Birth: 02/23/2007
School: Parkway Middle	Current Grade: 5th Grade	Staffing Date: 08/06/2018
Student's Home Language:	Language Classification: Bridging (Level 5)	Date of Classification: 08/08/2016

Matrix Scoring System

	4	3	2	1	Score
Intellectual Abilities	125-127+	122-124	119-121	115-118	**Score**
Evaluation Instrument: Differential Ability Scales 2nd Edition (DAS-II) Score: 115	☐	☐	☐	☑	1
	95+ % FSA Level 5	90-94 % FSA Level 4	85-89 % FSA Level 3	80-84 % FSA Level 2	
Academic Achievement					**Score**
Instrument Used (subtest or total): Florida Standards Assessment (FSA) Date: 08/01/2018 Math FSA Level: 5	☑	☐	☐	☐	4
	Total Points 100-120	Total Points 80-99	Total Points 60-79	Total Points 40-59	
Gifted Characteristics					**Score**
Gifted Indicators Checklist Select the 4 highest point totals form the 5 domains and record the total points generated in those 4 domains on the GEM to determine the student's score on the Gifted Characteristics section. Total Score: 115	☑	☐	☐	☐	4
	Total Points 4	Total Points 3	Total Points 2	Total Points 1	
Environmental Indicators					**Score**
☑ Student primary language(s) other than English (1 pt) ☑ Student from a low SES* family (1 pt) ☑ Student meets criteria on the Underrepresented Gifted Student Trait Indicators Checklist 1 point	☐	☑	☐	☐	3

* Socio-economic status

Total Score: 12

A student must score at least one (1) in each of the Intellectual Abilities, the Gifted Characteristics, and Environmental Indicators sections. Eligibility requires a total score of 10 or higher.

The student meets initial eligibility requirements as per Broward County's Plan B Criteria? ☑ Yes ☐ No

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5. Select "Gifted" in the blue navigation bar and select "Gifted Eligibility"

6. Enter Parent Consent for Evaluation Date, Evaluation Date and click "Save".
7. Select "Yes" or "No" under Gifted Eligibility and it will ask you if you want to leave. Click "Leave".
8. Enter Eligibility Date, Select Criteria Code "B" for Plan B eligible students and select "Continue"

You will get an error message in EASYIEP if you attempt to enter a Plan B Gifted Eligible student in the Gifted Eligibility Tab before creating the Gifted Eligibility Matrix in Documents.

The Gifted Underrepresented Students Traits Indicators Checklist that is required to fill out the Gifted Eligibility Matrix can now be found in the following locations:

- Main menu page of EASYIEP under the Gifted Tab
- Gifted Department Website on the LEA/Gifted Coordinator page under *New for 2018
- As an attachment to the end of this document

EASYIEP Updates Coming Soon for Gifted Documents

- Consultation Logs (in the documents page)
- EP Progress Report that will notify staff of which progress reports have not been completed yet
- Add error message on Educational Plans to increase compliance
- Ability to create Interim EP's
- Add barcodes to all documents requiring signatures so that staff can scan them into the system:
  - Notice of Proposal
  - Parent Consent Screening/Evaluation
  - Parent Participation Form/Gifted